

MATC Enrollment Form

Name _____

Phone # _____

Address _____

Email _____

Courses Interested in taking:

Please forward payment to:

Moberly Area Technical Center
1623 Gratz Brown, Moberly
MO 65270
Attn: Leah Stein



<http://moberly.k12.mo.us>



2010-2011 Past training provided for:

- Boone Supported Living
- Home Care of Mid-Missouri
- Moberly School District Coaching Staff
- Moberly District Staff
- Sam's Pharmacy
- Venezuela Mission Team - Samuel's House





Standard First Aid for Coaches

Meeting the new MSHAA requirements for coaching has never been more convenient! Using a review/challenge format, come let MATC help you meet your coaching requirements for Adult/Child CPR/AED, Standard First Aid and apply those techniques to injuries typically seen in practice and competition venues. This certification is good for two years from the date of your class.

Classes available: October 29, from 8-12
November 5, from 8-12

Cost: \$40 per attendee

**Special pricing available for organizations that host the class at their facility with a minimum of six attendees.



American Red Cross First Aid and CPR/AED for Adults/Children

More and more employers appreciate having staff members who can function as an "American Red Cross Lay Responder". Several area employers also require these skills as a basic requirement on hire, and again on an annual basis. Come work on a review course format to refresh your skills and increase your employability. This certification is good for two years from the date of your class.

Classes available: October 29 from 1-5
November 5, from 1-5

Cost: \$40 per attendee

**Special pricing available for organizations that host the class at their facility with a minimum of six attendees.

Crisis Physical Intervention— Non Violent Physical Crisis Intervention

Schools in the Moberly Alternative School Consortium or the Moberly Early Childhood Consortium may use this training opportunity to refresh their staff members in Crisis Physical Intervention. This course is exclusively available to school staff at their locations, for the cost of materials and instructor mileage to their sites. Call MATC today at 660.269.2690 to schedule a time for a certified instructor to come to your school and provide basic training to meet DESE's new requirements for Restraint Implementation.

Cost: \$13 per attendee plus mileage



Microsoft Excel

Mary Sue Darwent from Orscheln Enterprises is ready to come back again and teach you Intro to Excel. If you've never used Microsoft Office's Intro to Excel, this course is for you! Learn to create graphs, charts, spreadsheets and use other basic applications of Microsoft Office Excel 2007.

Classes start: October 31
and continue Nov 7, 14, 21
and 28 from 5:30-8:00

Cost: \$45 per attendee



Turning on Your Computer, and Getting on the Internet!

Come all who are curious! If you've always wanted to navigate the "Information Superhighway", this is the training for you. Learn what it takes to set up an email account, how to search for information on your personal interests, how to purchase items online in a safe manner and how to connect to other people through Facebook or Twitter in a safe manner.

Classes start: October 31, and continue
November 7 and 14 from 6-8pm

Cost: \$35 per attendee



Basic Spanish for Establishing Relationships

So many people have indicated an interest in traveling to Spanish-speaking countries for tourism, mission work or compassionate care. If you have never had a class in Spanish, this is a great start for you! Priced at a level that allows you to come and learn without the intimidation of a traditional class, or the expense of software, come sit with fellow learners and develop an accent and introductory vocabulary that will enrich your own learning, or add to one of the personal experiences you may be contemplating.

Classes start: October 27 from 6-8 pm,
and continue November 3, 10, and 17.

Cost: \$15 per attendee

Mental Health First Aid

Are you looking for a great way to earn CEUs, and teach your staff how to assist people who either are experiencing a mental illness, or who are experiencing helping people who support loved ones with mental illness? Are you seeking a way to learn how to interact with someone who needs help, but doesn't know where to go, or how to ask for assistance? If these questions apply to you, or to someone that you care about, this is a great first step to learn how to have that initial contact with someone who needs your help.

Classes are forming now!

Cost: \$10 per attendee

**** Special pricing packages for organizations with six or more attendees. Call MATC for info.
660-269-2690



Level One Medication Aide

For those who work in a mental health facility, or a nursing home in the area, come meet your required training to pass medications. This training is provided by Steven Lee, LPN, a certified Level One Medication Aide professional. Save your time by taking this course at Moberly Area Technical Center, rather than driving to Columbia!

Full Course: \$85

Recertification: \$45

CADD Workshops

Mark Hawkins, Computer Aided Design Drafting Instructor for Moberly Area Technical Center AND Moberly Area Community College will be offering these training workshops, to be announced at a later date. Please keep checking online for these titles...

- Autocad 2011
- Inventor 2011
- Solidworks 2011
- Revit 2001

